



A-1
5-28-13

Board of Park Commissioners
Regular Meeting
Minutes

Tuesday, April 16, 2013
4:00 – 6:00 p.m.

Council Chambers
401 N. Morton St.

CALL TO ORDER

The meeting was called to order by Mr. Carter at 4:00 p.m.

Board Present: John Carter, Les Coyne, Joe Hoffmann, Jane St. John

Staff Present: Mick Renneisen, Judy Seigle, Becky Barrick-Higgins, Paula McDevitt, Will Rose, Dave Williams, Julie Ramey, John Turnbull, Leslie Brinson, Kim Ecenbarger, Lee Huss, Bev Johnson, Ellen Campbell, Marcia Veldman

- A-1. Approval of Minutes of March 26, 2013 Meeting
- A-2. Approval of Claims Submitted March 27 – April 15, 2013
- A-3. Approval of Non-Reverting Budget Amendments
- A-4. Review of Business Report

Ms. St. John made a motion to approve the Consent Calendar as presented. Mr. Hoffmann seconded the motion. Motion unanimously carried.

B. PUBLIC HEARINGS/APPEARANCES

B-1. Public Comment Period

Mr. Renneisen stated that, since this afternoon's Board meeting was not televised, a report will be made at the May meeting updating the public on the City's Emerald Ash Borer Management Plan. He stated that staff will treat trees with injected pesticide, in addition to selectively removing some trees based on infestation. Treatment by staff will occur only on City owned trees.

B-2. Bravo Award – Greg McHenry

Mr. Rose addressed the Board and stated that the April Bravo Award is being presented to Greg McHenry. Mr. McHenry is a 3rd year law school student who will graduate in May. He began volunteering with the Banneker Community Center in 2006 as an after school volunteer while an undergraduate student at IU. He volunteered all four years of his undergraduate studies and was a prior Bravo Award recipient for those efforts. As a graduate student, Mr. McHenry developed a kids court program for the after school program at the Banneker Center. He recruited other law school students to be judges and legal counsel. This program evolved into an education law program (Kids Court) and teaches legal concepts, reasoning, logic and public speaking to afterschool participants. Each week the group picks a new concept to teach and they develop a lesson plan based on that concept. In an effort to continue the program after he graduates, Mr. McHenry formed a partnership between the afterschool program and the Outreach for Legal Literacy Club at the IU School of Law that offers education in law to 5th grade classes across the city. The Kids Court branch of Legal Literacy will be his legacy at Banneker's afterschool program long after Mr. McHenry graduates and moves on from Bloomington.

Mr. McHenry addressed the Board and stated that it has been a real pleasure to work with the staff and students of the afterschool program. He plans to work in Corporate Real Estate in Indianapolis after he graduates in May.

B-3. Parks Partner Award – None this month

B-4. Staff Recognition/Introductions – None this month

C. OTHER BUSINESS

C-1. Review/Approval of Declaration of Surplus Equipment from Buskirk-Chumley Theater

Ms. Barrick-Higgins addressed the Board seeking approval to declare surplus equipment at the Buskirk-Chumley Theater (BCT). She stated that the facility is owned by the City, and the Parks and Recreation Department oversees the asset management of the property as well as provides oversight for the management of the theater via a contract with BCT Management. Funding for the arrangement comes from the Redevelopment Commission through the Downtown Tax-Increment Finance District. She stated that some of the sound, stage and theater equipment at the BCT is no longer functional. This equipment has been deemed surplus by staff; however, the Park Board must declare the equipment surplus for it to be removed from the facility. After equipment has been declared surplus, City Legal has advised staff of the following options: 1) equipment can be sold individually on an internet auction site such as E-bay; 2) donated to a local non-profit organization or; 3) entered into the City auction. Staff of the BCT would prefer to sell the surplus property. Any proceeds would be deposited into the City's general fund to be used by the BCT. Any equipment not sold will either be donated to non-profits or disposed of through the City auction.

Ms. St. John made a motion to approve the surplus equipment list from the Buskirk-Chumley Theater. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-2. Review/Approval of Conflict of Interest Declarations

Ms. Barrick-Higgins addressed the Board seeking approval of a Conflict of Interest Declaration for Marcia Veldman. As Community Events Coordinator – Farmers' Market, Ms. Veldman is an employee who influences the policies governing the Market and her private interest in selling at the Market this season. Legal staff has researched the conflict of interest law and has indicated that any profit garnered by selling at the Market by Ms. Veldman should be limited to \$249.99 to comply with applicable law. It is not considered a legal conflict of interest if profit is kept under \$250 and will not be necessary to receive annual conflict of interest approval. Ms. Veldman wishes to vend at the Market in 2013 to maintain attendance points ranking for a time in the future when she is no longer employed by the City and is able to participate as a vendor again in the fullest capacity.

Ms. St. John made a motion to approve the Conflict of Interest Declaration for Ms. Veldman. Mr. Hoffmann seconded the motion. Motion unanimously carried.

Ms. Barrick-Higgins addressed the Board seeking approval of a Conflict of Interest Declaration for Ellen Campbell, Graphic Designer with the Parks and Recreation Department. It has come to staff's attention that there is a potential conflict of interest for Ms. Campbell who serves as the graphics designer and is also an art vendor at the A Fair of the Arts fine craft fair and the Holiday Market. Ms. Campbell's responsibilities as graphic designer for the department do not influence any policies governing the A Fair of the Arts series or the Holiday Market.

Ms. St. John made a motion to approve the Conflict of Interest Declaration for Ms. Campbell. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-3. Review/Approval of Memorandum of Agreement for Mitigation of Wapehani Mountain Bike Park

Mr. Renneisen addressed the Board seeking approval of the agreement for mitigation of Wapehani Mountain Bike Park. He stated that the Federal Highway Administration (FHWA) and Indiana Department of Transportation (INDOT) approached the City in 2012 about the possibility of acquiring up to 1.73 acres of City managed property for the I69 project. The right-of-way is a strip of land approximately 20-80 feet wide along the current western boundary of the park, adjacent to and east of the existing SR 37 right-of-way. The strip of land has approximately 310 feet of wooded trail with a foot bridge. INDOT has explored acquiring right-of-way on the west side of SR 37 as well. However, that alternative was deemed to have too much of an impact on private homes and businesses and would necessitate relocating major utilities. FHWA and INDOT will compensate the City \$460,172 to reconnect the portion of the trail impacted by the project and to

provide other aesthetic improvements identified by the City on property owned by the City within the Wapehani Mountain Bike Park. Estimated costs for improvements to the park include:

- 3' wide trail (beginner) @ ¼ mile + 2' wide trail (expert) @ ¼ mile = \$32,000
- 6' wide, 300' long, wood boardwalk constructed on elevated piers = \$41,000
- Planted double row of white pines for highway screening – 2,100', 12' spacing = \$96,000
- Existing tree loss/Replacement tree plantings = \$291,172

Total estimated cost of project is \$460,172.

Mr. Renneisen stated that a change to the Memorandum of Understanding will be made prior to final approval. On page 3, Item 4 the language will be changed to read that the City will receive payment prior to the work being done rather than 90 days after the work is completed.

Mr. Hoffmann asked what work will be done in this area.

Mr. Renneisen stated that some of the area will be used for construction. The fence row will be stripped of trees as early as November 2013. Staff would like to move the trail before the trees are removed. INDOT will replace the trees on their side of property once the work is complete, in addition to the trees that will be planted on the City side. Staff will work with INDOT to make sure all plantings complement each other.

Mr. Hoffmann asked what the chances are that the construction crews may damage the City side. He added that staff should make sure measures are in place to address any encroachment issues should they arise.

Mr. Renneisen stated that, while it is not addressed in this agreement, he will make sure it is added to future agreements.

Ms. St. John made a motion to approve the memorandum of understanding for mitigation of Wapaheni Mountain Bike Park. Mr. Hoffmann seconded the motion with the understanding that the timing of the payment be corrected and measures are put in place that will address encroachment issues should they arise. Motion unanimously carried.

C-4. Review/Approval of Partnership Agreement with Bloomington Junior League Baseball Association

Mr. Turnbull addressed the Board seeking approval of the partnership agreement with Bloomington Junior League Baseball Association (BJLBA). The BJLBA provides youth baseball for children ages 5-12 and serves over 500 players. Practices and games are held at the Winslow Sports Complex and Bryan Park fields #1 and #2 Monday – Sunday beginning in April and ending in October. BJLBA offers a regular and fall season, travel play and invitational tournaments.

Ms. St. John made a motion to approve the partnership agreement with Bloomington Junior League Baseball Association. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-5. Review/Approval of Winslow North Concession Building Agreement with Bloomington Junior League Baseball Association

Mr. Turnbull addressed the Board seeking approval of the agreement with BJLBA for the Winslow Sports Complex North Concessions. He stated that the organization uses profits from the concessions sales to offset program costs and other related expenditures.

Ms. St. John made a motion to approve the agreement with BJLBA for the Winslow Sports Complex North Concessions. Mr. Hoffmann seconded the motion. Motion unanimously carried.

C-6. Review/Approval of Partnership Agreement with Bloomington Babe Ruth Baseball Association

Mr. Turnbull addressed the Board seeking approval of the agreement with Babe Ruth Baseball Association (BRBA) to provide youth baseball at Winslow Park. He stated that this program is for youth ages 13-18 and serves over 150 players. Practices and games are conducted at the Winslow Sports Complex Monday through Sunday beginning in April and ending in October. BJLBA offers a regular and fall season, travel play and hosts district and invitational tournaments.

Ms. St. John made a motion to approve the agreement with BRBA. Mr. Coyne seconded the motion. Motion unanimously carried.

C-7. Review/Approval of Winslow South Concession Building Agreement with Bloomington Babe Ruth Baseball Association

Mr. Turnbull addressed the Board seeking approval of the agreement with BRBA for the Winslow Sports Complex South Concessions. He stated that the organization uses profits from the concessions sales to offset program costs and other related expenditures.

Ms. St. John made a motion to approve the agreement with BRBA for the Winslow Sports Complex South Concessions. Mr. Coyne seconded the motion. Motion unanimously carried.

C-8. Review/Approval of Field Naming Request at Winslow Sports Park

Mr. Turnbull addressed the Board seeking approval of the request to name Winslow junior field #3 in memory of David Hamilton. David Hamilton and his wife, Susie, were coaches, board members, and league directors for Bloomington Junior League and Babe Ruth for many years in the 1980's and 1990's. They spent many hours at Winslow overseeing practices, games, concessions, and the operations of youth baseball. Mr. Hamilton was also a long time City of Bloomington employee. He worked for over 33 years for the fire department and following his retirement, with Parking Operations. He also served on the Monroe County Council for many years. The staff and Mr. Hamilton's family feel naming this field in Mr. Hamilton's memory is a fitting tribute to someone who contributed so much of his time to youth baseball in the Bloomington community.

Mr. Hoffmann made a motion to name the Winslow junior field # in memory of David Hamilton. Mr. Hoffmann stated that he knew Mr. Hamilton and he feels it is an honor to be able to make this motion. Ms. St. John seconded the motion. Motion unanimously carried.

D. REPORTS

D-1. Recreation Division – No Report

D-2. Operations Division – No Report – Urban Forestry – Emerald Ash Borer Management Plan

This item has been tabled until the May 2013 meeting.

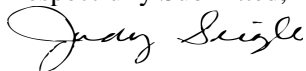
D-3. Sports Division – No Report

D-4. Administration Division – No Report

ADJOURNMENT

Meeting adjourned at 5:20 p.m.

Respectfully Submitted,



Judy Seigle, Secretary Board of Park Commissioners